

Application form



NON-MOTORIZED TRAILS GRANT APPLICATION - CONSTRUCTION

PROJECT BASICS

Title

Type

Construction

Planning

Maintenance

Support

Phased project

Yes

No

If yes, Phase #

of

Brief summary

Grant request

\$

Grant ratio¹

%

Match

\$

Match ratio

%

Total

\$

Total

100 %

APPLICANT

Type

Local

County

Federal

Tribal

Recreation and Metro Districts

Non-Profit

Organization

Postal address

City

State

CO

ZIP Code

General email

UEI #

Lead contact

Title

Telephone

Email

Project manager

Title

Telephone

Email

PARTNER OR CO-SPONSOR

Organization

N/A

Postal address

City

State

CO

ZIP Code

Contact name

Title

Telephone

Email

¹ Grant ratio = grant request / total. Match ratio = match / total.

PROPERTY

Nearest town or city

County

Latitude/Longitude

Congressional district

Name of property owner

Trail Corridor controlled by

Fee simple

Lease

Easement

License

ROW

Other:

TRAIL

Uses

Hiking, walking, running

Biking

Equestrian

E-bikes allowed?

Yes

No

Snow sports (non-motorized)

ADA Accessible

Other:

Estimate percentage by type (e.g.,) 50% hiking, etc.

Surface

Natural

Crusher fines

Asphalt

Concrete

Other:

Size of new trailhead (sq. ft.)

Length of trail being planned

Length of new trail construction²

Length of trail maintenance

Length of inter-connecting trail

Length of trail reroute

Length of decommissioned trail

Length of restored trail

Length of trail to be signed

Length of trail grooming

Other:

Estimated amount of paid crew hours:

Grant

Match:

ACKNOWLEDGEMENT

On behalf of the applicant entity, I certify to the best of my knowledge that the information in this application is true and correct.

Authorized Representative

Signature

Date

Name

Title

² Length of trail – use miles, square feet, linear feet

Criteria Questions



NON-MOTORIZED TRAILS GRANT APPLICATION - CONSTRUCTION

Organization

Project title

1. PROJECT NEED

15 points

- A. Give a detailed description of the project, including information such as miles of new or resurfaced trails, any other trail components/structures, and the restoration/decommission of old reroutes.

- B. Describe the project's urgency and why it is being pursued at this time.

- C. Describe all existing trails/trail systems in the area and the need for additional trail reroutes to be constructed.
-

3. PROJECT MANAGEMENT

10 points

- A. Give a detailed description of who will oversee the design process and trail construction. Include who will build the trail (staff, volunteers, conservation corps, contractors, etc.)
- B. Outline any CPW State Trails funding received in the last five years and if the project(s) were completed on time, on budget and within scope. For applicants without prior State Trails funding, provide examples of similar grant funded projects. Include project title, year of award, grant amount, and grantor for each.
-

4. PLANNING

10 points

A. Discuss the process that identified this construction project as a priority.

B. List all approved internal master or outdoor recreation plans and/or any external area, regional, or statewide plans this project supports.

8. BUDGET AND FUNDING

10 points

- A. Describe the source of match for the project and when it will be secured. Include in-kind donations and partner contributions.

- B. Describe any consequences if this funding application is unsuccessful (loss of partner funds, staff capacity, expiration of surveys, etc.).
-

Document checklist



NON-MOTORIZED TRAILS GRANT APPLICATION – CONSTRUCTION OR MAINTENANCE

PROJECT DETAILS

Organization

Project title

DOCUMENTS

PRE-APPLICATION - SEPTEMBER

Document	Source	Submission format
<input type="checkbox"/> 1. Letter of Intent [Scope of work]	Applicant's own	PDF
<input type="checkbox"/> 2. Project map	Applicant's own	PDF

FULL APPLICATION - OCTOBER

Document	Source	Submission format
<input type="checkbox"/> 3. Application	CPW template	PDF
<input type="checkbox"/> 4. Budget	CPW template	Unprotected Excel file
<input type="checkbox"/> 5. Photographs & maps	Applicant's own	Merged PDF (5 pages max)
<input type="checkbox"/> 6. Letters of support	Various	Merged PDF (5 letters max)
<input type="checkbox"/> 7. Resolution	Applicant's own	Signed PDF
<input type="checkbox"/> 8. Environmental forms	CPW Template	Signed PDF
<input type="checkbox"/> 9. Formal EA or NEPA*	Federal Template	Web link or PDF

ADDITIONAL PROJECT INFORMATION

10. Required match funding secured (including cash match funds)
-
11. Construction projects have been evaluated for permits and, if required, permits obtained.
-
12. Project area is owned by a public land agency or has an easement that designates the area be open to the public for at least 25 years.
-
13. Conservation/Youth Corps or other organization will be used on the project.
Name of organization:
-
14. Volunteers will be utilized on the project
Name of organization:
-

*Must be completed prior to application presentations in January.